NEW- SimpleGive

To get started, click the NEW-SimpleGive button below and follow the simple steps to establish an account and make your one-time gift or set up a recurring gift.

<u>First-time Donor</u>

- Click on "New User Registration" and enter the requested information.
- Input the amount you would like to give and select the fund you would like to donate to. You can select multiple funds by clicking "add another fund" underneath the drop-down box.
- Enter your card information and hit "submit".
- You may also choose to pay by electronic check by selecting "use check" at the top of the form and entering your bank account information.

Establish Recurring-Gift

- Click on "New User Registration" and enter the requested information.
- Click "Scheduled Giving".
- Select the fund you would like to donate to, along with the frequency, amount, number of installments, and start date.
- You can elect to designate gifts to multiple funds by selecting "Click here to add an additional schedule" at the bottom of the form.
- Enter your card information and hit "submit".

If you received a letter from the church:

- Follow the steps above to establish your new account and recurring gift.
- Then, click the button below to cancel your existing recurring gift.

OLD – TransactU

This should only be used for donors who received a letter from the church and should not be used for new gifts.

To cancel your recurring giving transaction:

- Sign in to TransactU with your e-mail address and password.
- Click on "My Profile" on the upper-right hand side of the screen.
- Select "My Settings" then click on "Recurring Payments" under "Financial Settings."
- Click on "delete" next to your current payment method under "Recurring Payments"

If you have any questions or problems, please contact Brooke Hunsaker at 442-1801 during office hours or email <u>bhunsaker@centraltolife.com</u>